

## Over Norton parish Council- Minutes

A meeting of the Over Norton Parish Council was held at the Over Norton Village Hall on

Thursday 13<sup>th</sup> March 2025 at 7.30pm.

The following persons were present: -

Cllr G Pashley, Chairman

Cllr R Harris

Cllr Llewellyn

Cllr M Harrison

Cllr C Harrison

Cllr Geof Saul

Cllr Alex Wilson

Mrs K Llewellyn, Parish Clerk

### Minutes

- 25/15. **Agree minutes of the meeting held on 30<sup>th</sup> January 2025** – Minutes agreed
- 25/16. **Public participation-** Members of public present
- 25/17. **Apologies for absence** - none
- 25/18. **Declarations of interest-** none
- 25/19. **Coopting new councillor-** Cllr C Harrison coopted
- 25/20. **Matters arising from minutes-** Cllr Pashley tried contacting tree surgeon. Highways came out to review parking issues and has offered advice/opinions. They are going to add some road markings. Also advised on best location for SID Vario and agreed to install pole. They will also add a no parking sign to the bus stop. No reply from the engagement team, however the path has been cleared.
- 25/21. **Planning-** none
- 25/22. **Solar speed signs-** Chris gave advice on where to place.
- 25/23. **New light-** We have received the invoice for the new light but they requested we wait until the new financial year to pay.

25/24. **Finance** –the below payments were agreed. Some of these are being put on the system as they did not process previously. We believe they may have timed out before being approved.

24/03/2025	Royal British Legion	80.00
24/03/2025	staffing	279.06
24/03/2025	Thomas Fox	302.40
24/03/2025	kopyrite	210.00
24/03/2025	OALC	216.00
24/03/2025	Play inspection	306.00
24/03/2025	Thomas Fox	722.34

SLCC Membership (£118) will be paid once we have invoice. Bench invoice to be paid once ordered, Play area rent will be paid (£9) Once Cottsway provide BACs details

Below is our budget vs Spend that was discussed

Table key:

- Committed but not yet paid
- Over spend
- Under spend

	Budget 2024/25	13/03/2025	Over under
<u>Village Hall</u>			
Grant	£3,000.00	£3,000.00	-
<u>Administration</u>			
Clerk's Salary	£3,840.00	£3,845.00	£5.00
Insurance	£600.00	£655.93	£55.93
Audit	£600.00	£402.00	£198.00
Subscriptions	£250.00	£601.99	£351.99
Website Maintenance	£200.00	£200.00	-
<u>Play Area</u>			
Rent	£9.00	£9.00	-
Inspection Fees	£200.00	£306.00	£106.00
Maintenance	£1,500.00	£1,500.00	-
Recreation equipment	£1,500.00	£1,500.00	-
<u>Miscellaneous</u>			
Fountain Memorial/Village	£0.00	£0.00	-
Restoration Projects	£0.00	£0.00	-
Donations	£120.00	£80.00	£40.00
Cemetery charges	£200.00	£0.00	£200.00
Grass Cutting	£7,500.00	£9,381.54	£1,881.54

New Projects	£5,500.00	69.98 (3278.28)	£2,221.72
admin costs	£400.00	£371.18	£28.82
News letter	£400.00	£210.00	£190.00
Solar speed sign	£4,000.00	£3,107.99	£892.01
Training budget	£500.00	£0.00	£500.00
General reserves	£1,000.00	£1,000.00	-
Village hall maintenance	£2,500.00	£2,500.00	-
Bins	£468.00	£522.29	£54.29
Total	£30,287.00	£29,192.92	£1,094.08

Overall spending was under budget.

25/25. **Benches** – Cllr C Harrison will enquire about the base

25/26. **Defibrillator** – Council agreed to purchase and Over Norton Welfare trust will make a donation. Clerk to forward quote to Cllr C Harrison and Cllr M Harrison

25/27. **Play area**- Cottsway have advised they are looking at the contract and looking to increase rent. Clerk to forward Cottsway email to Cllr Wilson. Council will consider fencing for the wall

25/28. **Banbury Road project** – S106 still being looked into by Cllr Willson, Cllr Beaney is also helping him. Clerk to email our views to Cllr Willson (regarding how we were not included).

25/29. **Audit**- Agreed internal audit chair signed letter (£175 fee and mileage if applicable)

25/30. **Correspondence**-

- i. Police contacted us asking for a priority for services of the police, Clerk will reply stating parking would be our priority.
- ii. No Parking at stop Bus at any time.
- iii. Resident contacted to ask if defibrillator is checked and suggesting an additional one for the Village Hall. We replied assuring we (Cllr Llewellyn) do check it (every month) and are already looking into another one at the Village Hall.

25/31. **Policy review** – Agreed code of conduct

25/32. **Any other business** - none

25/33. **Date of Next Meeting** - 15<sup>th</sup> May Annual Parish Council meeting at 7pm and Annual parish Meeting at 8pm