

Over Norton parish Council- Minutes

A meeting of the Over Norton Parish Council was held at the Over Norton Village Hall on

Thursday 16th November 2023 at 7.30pm.

The following persons were present: -

Cllr G Pashley, Chairman

Cllr S Llewellyn

Cllr R Harris

Cllr Harrison

Cllr G Saul

Cllr Wilson

Cllr Beaney

Members of the public present

Mrs K Llewellyn, Parish Clerk

Minutes

1. Agree minutes of the meeting held on 21st September 2023- agreed
2. Public participation
3. Apologies for absence – Cllr Westerman
4. **Declarations of interest** – Cllr Pashley declared an interest in Planning application no: 23/02832/HHD
5. Matters arising from minutes, 21st September 2023-
Parking need fundraising would need to raise 40 percent of the cost and funding would only be for a maximum of £10,000. Cllr Saul will look to see if there is any support possible from S106 money, possibly from the development on Banbury Road.
6. **Planning**- Application no: 23/02832/HHD, Parish Council are aware that some residents are not happy with the rendering. As the chairman has a personal interest in the outcome it was decided the fairest decision was no comment from the Parish Council
7. Insurance- has been renewed at a cost of £568.47

8. **Over hanging trees** - OCC will write a letter asking for the trees to be cut. If the trees are not cut OCC can cut them and send an invoice. Cllr Wilson will chase to see if/when the letter will be sent.
9. **Bins** - Cllr Wilson will send some dates for a possible meeting to look at and discuss the bin issue.
10. **Solar speed signs**- clerk has received supporting email will now apply for funding.
11. **Finance and Budget**- national cost of living increase announced by SLCC, the raise is back dated to April 2023.
Budget discussed and agreed as below, precept request will be £29,819.00

	budget 2023/24	Spent so far	Budget 2024/2025
<u>Village Hall</u>			
Grant	£3,000.00	£3,000.00	£3,000.00
<u>Administration</u>			
Clerk's Salary	£3,000.00	£2,611.40	£3,840.00
Insurance	£600.00	£543.47	£600.00
Audit	£600.00	£510.00	£600.00
Subscriptions	£350.00	£236.00	£250.00
Website Maintenance	£200.00	£0.00	£200.00
<u>Play Area</u>			
Rent	£9.00	£18.00	£9.00
Inspection Fees	£325.00	£175.00	£200.00
Maintenance	£1,500.00	£0.00	£1,500.00
Recreation equipment	£1,500.00	£0.00	£1,500.00
<u>Miscellaneous</u>			
Fountain Memorial/Village	£0.00	£0.00	£0.00
Restoration Projects	£0.00	£0.00	£0.00
Donations	£120.00	£60.00	£120.00
Cemetery charges	£200.00	£0.00	£200.00
Grass Cutting	£7,500.00	£4,262.39	£7,500.00
New Projects	£5,500.00	£1,138.50	£5,500.00
admin costs	£400.00	£351.48	£400.00
Newsletter	£390.00	£360.00	£400.00
Solar speed sign	£4,000.00	£0.00	
Training budget	£500.00	£320.00	£500.00
General reserves	£1,000.00	£0.00	£1,000.00
Village hall maintenance -			£2,500.00
Total	£30,694.00	£13,586.24	£29,819.00

Income			
Newsletter	£270.00		
Precept	£30694.00		

Cllr Wilson made the Parish Council aware of some funding that the Village Hall charity may be able to apply for, in relation to the ongoing structural issues. He will send the information to the Clerk to be shared with them.

Invoices (below) agreed and will be approved by Cllr Harrison

Kopyrite £185

Thomas Fox £633.72

Thomas Fox £514.99

Simon Llewellyn £400.00

Staff Costs £628.16

Insurance £568.47

Royal British legion £60.00

SLCC Membership £80.00

12. **Christmas Carols and Christmas Tree**- Cllr Pashley has spoken to Louise who helped organise last year and she would be happy to help again. Cllr Harrison will speak to Toby regarding the Christmas tree.
13. **Village Hall**- A few residents have complained about issues booking the village hall. Cllr Llewellyn asked The chairman of the Over Norton Village Hall charity about joining their meetings/board. It was suggested that perhaps they need more volunteers and Cllr Llewellyn will speak to their Chairman and see if this is the case and if he would like something put on the local facebook group to make the community aware.
14. **Correspondence** - None
15. **Any other business**- The Chipping Norton Welfare alms house charity must have someone from Over Norton Parish Council as one of their trustees. Currently this is Cllr Pashley, however, he feels this is something he would like to be stepping back from. All Cllrs will consider this. One area of concern for Cllrs was if their meetings would be able to take place around work.
16. **Date of Next Meeting** 18th January 2023 7.30pm