

Annual meeting of the Over Norton parish Council

Council members are hereby summoned to attend the Annual Parish Council Meeting on Thursday 16th May 2024 at 7.00 pm, at Over Norton Village Hall.

Katie Llewellyn

Katie Llewellyn – Over Norton Parish Clerk

11/05/2024

Recording of meetings: Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

Agenda

1. Electing the Chairman
2. Receiving the Councilors acceptance of office Forms
3. Apologies for absence
4. Declaration of interest
5. Minutes of the meeting held on 21st March 2024
6. Matters arising from the previous minutes
7. Public participation
8. Review of Policies:
 - I. delegation arrangements
 - II. terms of reference for committees;
 - III. and adoption of appropriate standing orders and financial regulations;
 - IV. complaints procedure;
 - V. policy for dealing with the press/media;
 - VI. freedom of information and data protection policies Review of the employment policies and procedures;
9. Review of asset register
10. Confirmation of arrangements for insurance cover
11. Review of the subscriptions OALC & SLCC,

12. Review of the Council's expenditure incurred under s.137

13. Audit

- I. To approve end of year accounts
- II. To receive internal audit and note recommendations
- III. To approve Annual Governance Statement (section 1 of AGAR))
- IV. To approve Accounting Statement (section 2 of AGAR)
- V. To agree explanation of significant variances
- VI. To note dates of Public Rights

14. Planning

15. Solar speed sign

16. Street lighting

17. Finance

18. Correspondence

19. Any other business

20. Date of Next Meeting