

The Minutes of the
Over Norton Parish Meeting
held on 14th January 2021

A meeting of the Over Norton Parish Council was held remotely using Zoom online meetings due to the Covid19 virus on Thursday 14th January at 7.00 pm.

The following persons were present: -

Cllr G Pashley, Chairman
Cllr M Harrison
Cllr S Llewellyn
Cllr J Westerman

Cllr H Biles, OCC

Miss K Linnington, Parish Clerk

- 1546 The minutes of the meeting held on 2nd December 2020 – were approved and signed at the meeting by the Chairman.
- 1547 Public Participation – there were no public participation.
- 1548 Apologies for absence – there were no apologies for absence.
- 1549 Declarations of interest – there were none to report.
- 1550 Matters arising from the previous minutes
Swing seats – Play area
The Clerk reported that the baby swing seat had been replaced. The larger swing seat was also in need of replacing so the Clerk was to order a replacement for this too.
Slide – Play area
Cllr G Pashley to liaise with the Clerk to get the repair looked at to see what needs repairing.
Drain – Over Norton Park main road
Cllr G Pashley reported that the drains in the village had been unblocked. Cllr H Biles, OCC stated that she would check to see if the Over Norton main road drain had also been unblocked.
Village Signage
Cllr H Biles, OCC reported that an order had been put in for a new ‘Over Norton’ village sign that had been taken away by an unknown source to be installed.
Quarhill Close
Footpath
It was reported at an earlier meeting that half of the path had been tarmacked. The other part will also need to be tarmacked due to the fact that it is too rough for wheelchairs and pushchairs to use. Cllr H Biles, OCC stated that she would investigate this and find out if OCC had undertaken this work.
- 1551 Planning
20/03381/FUL
Old School House, Main Street, Over Norton
Comments
No objection to the application, subject to detailed conditions being attached to the planning permission to ensure the character and appearance of this locally important heritage asset is preserved.

1552 Correspondence Received

Email from OCC

The Clerk reported that she had received an email from OCC to give an update on the current Covid19 situation which urged people to stay at home and only to leave home if necessary.

Letter of resignation from a Councillor

The Clerk and the Chairman had received a letter of resignation from Cllr C Harrison. The Chairman stated that the resignation was unfortunate and thanked Cllr C Harrison for his services to the Parish Council.

1553 Finance

The following payments were authorised: -

<u>Description</u>	<u>Cheque number</u>	<u>Amount</u>
Moore Stephens – External Audit	101211	£ 240.00
B & S Chains – swing seat	101212	£ 93.55
T Fox – Grass mowing contractor	101213	£ 1,867.60
Zoom PRO Subs	101214	£ 14.39
Clerk Salary	101215	£ 173.47
HMRC – Clerks Salary Tax	101216	£ 43.20
Zoom PRO Subs	101217	£ 14.39

1554 To discuss the possible installation of bollards on Choicehill Road

It was reported at a previous meeting that installing bollards could help to stop people and contractor vans from parking on the grass verge. This was causing damage to the grass at the edge of the road forming a dip, allowing water to run off the road and therefore working its way across onto the nearby residents’ driveways. OCC had previously stated that the Parish Council would need to pay 50% of the total cost.

Cllr H Biles, OCC requested photos of the area from Cllr M Harrison and would investigate what could be done.

1555 To discuss updating the Parish’s website

Cllr S Llewellyn offered to take over the hosting of the website and update the accessibility of the website free of charge.

1556 To discuss changing the bank account from Barclays to Unity Trust

It was decided to look further into how the new bank account works. The Clerk reported that she would get more information on online payment authorisation before the Council decide to go ahead.

1557 Noticeboards

The Clerk had obtained 3 quotations for the two new notice boards to be put on the bus shelter. It was decided to go with the Parish Notice Board Company quotation which was £530.00 plus VAT. The Councillors requested to see more information before a final decision is made i.e. photos of other notice boards that the company had already installed for other customers.

1558 To receive Councillor reports and suggestions for future agenda items

Cllr M Harrison reported that a resident had voiced a concern about speeding cars through the village. It was also mentioned that opposite the junction at the bottom of Choicehill Road was a dangerous spot where residents park their cars outside their houses making the road very narrow for cars to get through safely. Cllr H Biles, OCC stated that she would look into a possible solution i.e. 20mph signs and she would sought a quote for some solar signs to be installed.

1559 Date of Next Meeting

The date of the next meeting was to be arranged for Thursday 18th March 2021 using Zoom online meetings at 7.00 pm.

The meeting closed at 8.00 pm.

Signed (and each page initialled) by the Chairman -