

**The Minutes of the
Over Norton Parish Meeting
held on 18th November 2021**

A meeting of the Over Norton Parish Council was held at the Over Norton Village Hall on Thursday 18th November 2021 at 7.40pm.

The following persons were present: -

Cllr G Pashley, Chairman
Cllr M Harrison
Cllr S Llewellyn
Cllr R Harris

Mrs K Llewellyn, Parish Clerk

2 members of the public (MOP) were present.

1 The minutes of the meeting held on 16th September 2021 – were agreed

2 Public Participation

MOP- raised an issue with lorries coming down Quarhill instead of carrying on to the new houses. Glen will speak to the contractor and ask them to put a sign up

MOP- Raised concerns that the police do not patrol the village. They wanted us to ask/demand that they start. Cllr G Pashley explained we do not employ the police.

3 Apologies for absence – apologies for absence were received by Cllr J Westerman.

4 Declarations of interest – there were none to report.

5. Matters arising from the minutes

Solar Speed Signs

3 prices, solar mains or battery, delivery £45

Battery £2805

Solar £3050

Mains £2850

It was decided to look at this again in the new financial year, once the park has been completed.

Litter/dog bins

They are working their way through the areas alphabetically it is not expected that ours will be done before the new year.

Trees

Trees over hanging the park walls Cllr G Pashley will speak to the owner before more official action is taken of reporting it on 'Fix My Street'

Notice board

The notice board has been ordered. Cllr G Pashley, still investigating a way to convert one of the notice boards by the bus shelter to be open to the public. Cllr M Harrison will cut the old one down.

Bank Account – online banking

Cllr R Harris and Cllr M Harrison have now been added as signatories on the bank account. Cllr S Llewellyn has now been removed. Internet banking needs to be set up Cllr G Pashley and either Cllr R Harris or Cllr M Harrison need to liaise to complete this.

Cllr S Llewellyn and Cllr G Pashley to liaise to close the unity bank account.

6. Planning

No applications to discuss

7. Play area Refurbishment-

£25413 quote multiplay unit, low platform round about, combination swings, bunny spring, Trampoline would be an extras £3441 and £565 installation. Park quote agreed.

Cllr G Pashley to get other quotes for fencing and gates

New path to be added hoggin (compacted limestone) with timber edge £450 agreed ½ tone Cllr G Pashley to look into how much will be left over and if it can be used at village hall.

8. Finance

	<u>Budget</u>	<u>2020/21</u>	<u>2022/23</u>
		<u>Village Hall</u>	
Grant		£ 3,000.00	£ 3,000.00
		<u>Administration</u>	
Clerk's Salary		£ 2,600.00	£ 2,750.00
Insurance		£ 500.00	£500.00
Audit		£650.00	£650.00
Subscriptions		£200.00	TBC
Website Maintenance		£200.00	£200.00
		<u>Play Area</u>	
Rent		£ 10.00	£ 20.00
Inspection Fees		£ 325.00	£325.00
Maintenance		£ 1,500.00	£1,500.00
Recreation equipment		£ 1,500.00	TBC
		<u>Miscellaneous</u>	
Fountain Memorial/Village		£0.00	£0.00

Restoration Projects	£ 0.00	£ 0.00
Donations	£ 120.00	£120.00
Cemetery charges	£200.00	£200.00
Grass Cutting	£4,500.00	£6,000.00
New Projects	<u>£5,500.00</u>	<u>£5,500.00</u>
	<u>£21,305.00</u>	<u>£20,765.00</u>

Precept – was discussed as above confirmation will be at the next meeting to confirm figures.

Clerk to check the rent on the park

Insurance have advised weekly inspections of the park will be needed (can be a Cllr) and an annual RoSPA (or equivalent) is needed. Cllr S Llewellyn to do a weekly check on park once installed, he will email clerk who will then minute it at the next meeting.

British legion donation agreed £80 for the wreaths.

The following payments were authorised-

<u>Description</u>	<u>Cheque number</u>	<u>Amount</u>
Kopyrite Printers	101268	£175.00
Thomas Fox	101270	£505.09
SLCC	101271	£85.00
Thomas Fox	101272	£505.09
Clerk Wage	101273	£400.00
K. Llewellyn (stationery)	101274	£8.79
Royal British Legion	101275	£80.00

9. Clerk Laptop and Phone

Cllr G Pashley awaiting a call back regarding laptop for clerk.
Agreed for clerk to buy a pay as you go phone.

10. Request to look at grass verges

MOP raised ways the village could encourage more Eco diversity. To improve grass verge wildlife, it was suggested some areas could be left uncut and wildflowers could be planted. This could be done in a way to ensure visibility/safety wouldn't be affected. Other things that could be done to improve eco diversity are: the grass could be cut less often, if the grass cuttings were taken away (or rake into piles), scrape grass off some areas,

There was support for something that was safe and looked obviously intentional. Support from the village would be needed, MOP was asked to 'poll' the village. Cllr G Pashley, to talk to Thomas fox to see if there is more grass we could cut less often (perhaps once every 4 weeks)

11. Parish website

Website in process of being transferred some issues with domain register.

Some policies missing from the website. Cllr S Llewellyn will continue working on the website.

12. Correspondence

EV Charging points being added in new street in Chipping Norton

Cllr G Pashley to contact vicar regarding Christmas carols

13. Any other business

Pavement top of Quarhill close pavement in poor repair. Clerk has had no reply from Cllr G Saul. Cllr M Harrison to report on fix my street.

Curbing and bollards are due to be installed 10th January. Currently awaiting invoice.

It is suggested for GDPR Councillors should use non personal email addresses. Agreed for Cllr S Llewellyn to set up email addresses and email everyone the details

11. Date of Next meeting

To be confirmed. Cllr M Harrison to send his availability to everyone for January.

Meeting closed approximately 9.35pm

Signed (and each page initialled) by the Chairman –

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