

**The Minutes of the
Over Norton Parish Meeting
held on 16th September 2021**

A meeting of the Over Norton Parish Council was held at the Over Norton Village Hall on Thursday 16th September 2021 at 8pm.

The following persons were present: -

Cllr G Pashley, Chairman
Cllr M Harrison
Cllr S Llewellyn

Mrs K Llewellyn, Parish Clerk

1 member of the public was present.

- 1 The minutes of the meeting held on 29th July 2021 – a dispute over the minutes was raised, this will be changed and signed off by the chair
- 2 Public Participation – there were no public participants.
- 3 Apologies for absence – apologies for absence were received by Cllr J Westerman.
- 4 Declarations of interest – there were none to report.
5. Matters arising from the minutes

Solar Speed Signs

Cllr G Saul, OCC hasn't been in touch about some potential funding for solar speed signs, Cllr G Pashley will chase this, and we will review next time

Street names – Land west of Quarhill Close

The new street names have been confirmed as Harrison Drive and Roughton Lane

Grit bins

Not all Bins have been checked but everyone believes they are fine. There are 2 bags at the village hall

Litter/dog bins

If waste bins are being converted to dual waste, are dog waste bins being converted to dual waste? Need to question this. Clerk will query this.

Trees over hanging the park walls Cllr G Pashley will speak to the owner before more official action is taken of reporting it on 'Fix My Street'

Cllr G Pashley has had a quote to replace the notice board £835, cost agreed by all. Cllr G Pashley will place the order and enquire about adapting the one by bus shelter, to have one side accessible to public.

Bank Account – online banking

There is an issue transferring the balance to Unity. Barclays have confirmed we can do internet banking. It has been decided to stay with Barclays.

Cllr G Pashley and Cllr S Llewellyn to contact Barclays as bank statements are still going to previous clerk. Cllr G Pashley will get the forms Cllr M Harrison needs to become a signatory on the account. Cllr M Harrison will then take them and ID to Barclays.

6. Appointment of clerk

Proposer Cllr M Harrison Seconded Cllr G Pashley- Clerk appointed.
The Society of Local Council Clerks (SLCC) have an introduction to local council administration (ILCA) course which is £120 + VAT all agreed the cost
Clerk to investigate membership for SLCC and OLAC and see if both are required.

Co-opting Rachel on the council. She has received the paperwork that needs to be completed and returned.

7. Planning

Car Charging point- no objections
Cllrs made aware of a planning permission application that wasn't forwarded by previous clerk, deadline now passed

8. Play area Refurbishment-

Annabel from proludic, will provide us with a plan within 4 weeks.
Cllr G Pashley received a quote to clear all the existing grounds for £2762
Cllr G Pashley to forward email to everyone regarding the 2 different types of flooring showing pictures of both.
Cllr G Pashley suggested the old equipment and matting could be offered elsewhere this would also save on the cost of disposal.
Funding has been confirmed from the Development s106, £14720

9. Finance

The following payments were authorised-

<u>Description</u>	<u>Cheque number</u>	<u>Amount</u>
Moore External Auditor	101263	£240.00
Thomas Fox	101264	£591.23
Cllr G Pashley (Reimbursement for stationery)	101265	£12.99

Cllr R Harris suggested a local business we could approach for a quote for grass cutting at the end of our current contract.

External Audit has been completed.

10. To receive any reports from councillors

Cllr S Llewellyn was contacted by a member of the parish to ask us to consider turning some of the grass verges we cut to wildflower.

This would save money but would also be good for the environment and local wildlife.

Cllr S Llewellyn to liaise with this person to get a more detailed proposal, which areas and what flowers would be planted. Looking at flowers that would be low level.

Pavement top of Quarhill close pavement in poor repair. Cllr M Harrison to report it on Fix my street and Clerk to send an email to G Saul.

Cllr G Pashley to investigate the cost of new clerk laptop.

Cllr G Pashley to find out if we have a telephone number we have been advertising and if so, who the number belongs to and investigate getting a dedicated number.

11. Date of Next meeting

To be confirmed. Cllr M Harrison to send his availability to everyone for November.

Meeting closed approximately 9.15pm

Signed (and each page initialled) by the Chairman –

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