

**The Minutes of the
Over Norton Parish Meeting
held on 09th February 2022**

A meeting of the Over Norton Parish Council was held at the Over Norton Village Hall on Thursday 09th February 2022 at 7.30pm.

The following persons were present: -

Cllr G Pashley, Chairman
Cllr M Harrison
Cllr S Llewellyn
Cllr R Harris
Cllr J Westerman

Mrs K Llewellyn, Parish Clerk

1/22 – Minutes of the meeting held on 18th November 2021 were agreed

2/22- No Public participation

3/22- No Apologies

4/22 - Declaration of interest, None

5/22- Matters arising from the minutes-

Public Participation

Sign put up for the development site to stop lorries coming down Quarhill Close

Solar Speed signs

We will look at this again in the new financial year it was decided to Keep solar signs on the agenda as a reminder

Trees and pavement

Over hanging trees by park wall Cllr Pashley hasn't contacted the owner yet.

Cllr Harrison reported the pavement- top of Quarhill Close both sides they investigated it and said they will forward it and may do something

Notice boards

New notice board now installed and the one by bus shelter has been converted to be open for public use. Cllr Harrison will put a message up on facebook to let people know they are open but ask for no business cards.

Bank account- Cllr Pashley and Cllr Harrison/ Cllr Harris need to get together to set up internet banking.

Cllr Pashley and Cllr Lewellyn need to get together to close Unity bank and the get money transferred. They will also remove previous clerk

Request to look at grass verges- eco diversity with trees is being looked into. A survey was being done of all the of land in chipping Norton so jumped on that and Over Norton had one too. Survey of all land in Over Norton and where we can improve eco diversity with use of trees in Over Norton. There is another meeting end of February the Cllr Llewellyn hopes to be able to attend. Cllr Llewellyn to send around the maps he has received.

There is an interest in allowing some areas grow/planting small wildflowers. Appropriate areas would need to be found to ensure it doesn't compromise safety.

Bollards - have now been installed. Special thanks to Cllr Harrison for his persistence in helping to achieve this.

6/22-**Planning** Cllr Westerman to prepare some comments for concerns regarding parking on the planning application, suggest going around the back for parking and the need for space to turn due to safety concerns of reversing out on to the street.

7/22 **Play area refurbishment** funding deadline extended till 29/04/22

Turfing put on hold as the seed is coming in and may be established enough to not need the turf. Fence needs to be removed Cllr Pashley to take it down. The proposed installation date is middle march, will be completed by easter.

Over Norton trust will consider donating a picnic bench

Accept Thomas fox new contract, Cllr Pashley to contact him to check about rolling the grass.

8/22 **Finance-** Clerk confirmed Rent for park is £9 a year, arrears confirmed

£25 Paolo park checks

£9 park rent

£59.99 Microsoft 360

£444 Thomas fox

£875.71 Thomas Fox

£157- Jed Brown installing notice board

Staff expenses £160.00

9/22- **Clerk laptop and phone** – laptop has been purchased. Clerk will get a Pay as you go sim and use it in an old phone for now (may need to purchase a phone at a later date). Will apply £20 top to get started.

10/22- **Parish website**- currently being update there is a holding page explaining we are updating it and directing them to email clerk

Could have .gov website/emails Cllr Llewellyn and Clerk to investigate and report back

11/22 - **Request to consider Lighting** A streetlight has gone out in Quarhill Close. It has been reported on fix my street.

There has also been a request from several residence for additional lighting on the street, the suggested location was by park or the garages – clerk to approach OCC to investigate new lighting and find out how long it takes to fix the broken lights. It was suggested the Clerk also contacts Geoff Saul.

12- **Dog waste bins**- residents unhappy with the removal of waste bins. All the old bins have been removed and 5 new ones installed. We are able to have one added outside the park but the parish council would need to pay for it to be emptied. Awaiting update to find out where new bins have been placed and how much the emptying costs.

13/22 - **The Queen's Platinum Jubilee in June 2022** - Agreed the use of the village hall could be donated to a community organised event. Cllr Harrison to book the village hall and put a message on facebook asking if anyone would like to be involved.

14/22 **Correspondence** - Tree surgeon information received it was decided it was not needed, clerk circulated emails from West Oxfordshire District Council (WODC) regarding, covid resilience business course and WODC donating old IT equipment to local charities. Cllr Pashley to find out if the youth club has temporarily stopped or if it has closed completely

15/22 **Any other business** – Concerns have been raised about a dog that jumps at the fence/gate and barks at people. There were concerns it would jump the gate and attack someone. It was decided the parish council do not have the authority to do anything. It was suggested those concerned speak to either a dog warden or landlord (if applicable)

Village halls doors have now been fitted. There is now an issue with the ramp not being high enough. Cllr Pashley to get a quote for lifting the ramp for the next meeting. This will then be discussed to see if the Parish Council or Village Hall charity would implement the work.

The Clerk also informed the council we are not able to claim VAT back for purchases made by the village hall.

16/22 **date of meeting**- 7th April at 7.30pm