

**The Minutes of the**  
**Over Norton Parish Meeting**  
**held on 03<sup>rd</sup> November 2022**

A meeting of the Over Norton Parish Council was held at the Over Norton Village Hall on

Thursday 03<sup>rd</sup> November 2022 at 7.30pm.

The following persons were present: -

Cllr G Pashley, Chairman

Cllr M Harrison

Cllr S Llewellyn

Cllr R Harris

Mrs K Llewellyn, Parish Clerk

1. **Agree minutes of the meeting held on 01<sup>st</sup> September 2022** - agreed
2. **Public participation-** Cllr Beaney
3. **Apologies for absence** - apologies for absence were received by Cllr J Westerman
4. **Declarations of interest** - None
5. **Matters arising from previous minutes-**

**Trees**

Trees over hanging the wall. Cllr Harrison will provide an email address for the clerk to email the owners and speak to them about cutting the trees.

**Bank account**

Clerk now has access to online banking. Cllr Pashley to speak to Manager at Barclays to get Cllrs set up with online banking.

**Play area**

Quote to cut grass of £30 to visit and collect grass. £20 an hour for anything direct will be more flexible.

### **Salt bins**

requested to be refilled.

### **Flooding by park walls**

Work will be done March next year, the road will be closed to allow work to take place on the drain.

## **6. Planning**

Disabled facility access- no objections

Blue Row, no objections

Chapel house farm parking- No objections

## **7. Bins**

awaiting a site visit, clerk will email to arrange a date. Cllr Beaney will help with resolving the issue around the bins.

## **8. Grass cutting**

The map and list of areas to cut was accepted, Cllr Pashley to provide Clerk with a clearer coloured map to show cutting areas.

## **9. Christmas carols and Christmas tree**

Christmas tree as normal and look at a reusable one next year. Cllr Harrison will put something on facebook to see if the community would like to arrange the Christmas carols.

## **10. Solar speed signs**

keep on agenda

## **11. Finance, Budget**

Budget approved.

	budget 2023/24
<u>Village Hall</u>	
Grant	£3,000.00
<u>Administration</u>	
Clerk's Salary	£3,000.00
Insurance	£600.00
Audit	£600.00
Subscriptions	£350.00
Website Maintenance	£200.00
<u>Play Area</u>	
Rent	£9.00
Inspection Fees	£325.00
Maintenance	£1,500.00
Recreation equipment	£1,500.00

### Miscellaneous

Fountain Memorial/Village	£0.00
Restoration Projects	£0.00
Donations	£120.00
Cemetery charges	£200.00
Grass Cutting	£7,500.00
New Projects	£5,500.00
admin costs	£400.00
News letter	£390.00
Solar speed sign	£4,000.00
Training budget	£500.00
General reserves	£1,000.00
Total	£30,694.00

### Cheques to sign

Moor- £240  
Kopy Rite- £175  
Thomas fox- £927.72  
Thomas fox- £530.38  
SLCC- Membership £80.00  
Maxmax recycled products £554.40

Clerk Salary- pay rise (to scale point 17) for passing probation and the new pay scale from SLCC

### 12. Insurance

Quotes obtained clerk to secure the new insurance.

### 13. Correspondence

Defibrillator checks, email has been sent asking for information but no reply, clerk to chase. Clerk to get quotes for checks, and quotes for training.

Resident request to add some parking to Quarhill made to West Oxfordshire Council. Clerk involved with the request so asked one of the Cllrs to liaise on behalf of the parish council. West Oxfordshire Council have suggested coming to the site and talking to the parish council.

### 14. Any other business – None

### 15. Date of Next Meeting- 26<sup>th</sup> January 2023 7.30pm