

**The minutes of the Annual meeting of the**  
**Over Norton Parish Council**  
**held on 11<sup>th</sup> May 2023**

A meeting of the Over Norton Parish Council was held at the Over Norton Village Hall on

Thursday 11<sup>th</sup> May 2023 at 7.30pm.

The following persons were present: -

Cllr G Pashley, Chairman

Cllr M Harrison

Cllr S Llewellyn

Cllr R Harris

Mrs K Llewellyn, Parish Clerk

**28/23 Electing the Chairman-** Cllr Harrison nominate Cllr Pashley, Cllr Harris seconded

**29/23 Public participation** – 2 members of the electorate were present

**30/23 Apologies for absence** – Cllr Westerman not present

**31/23 Declaration of interest** - None

**32/23 Agree minutes of the meeting held on 09<sup>th</sup> March 2023 -**

Minutes all agreed.

**33/23 Matters arising from the previous minutes**

**Trees** - Clerk to report the overhanging trees on fix my street.

**Horses on pavement** - Cllr Harrison spoke to a rider and asked them not to ride the horse on the pavement.

**Invite County Cllrs** – Clerk to invite County Cllrs to the July meeting

**Defibrillator** – Clerk has received one quote awaiting a second.

**Bins** - Clerk emailed relevant department and is awaiting response, Clerk to email Cllr Andrew Beaney for assistance/advice.

**Grass cutting** – If we do not want grass cutting for any reason email Thomas fox (for Jays attention)

**Cllrs email addresses** - Cllr Llewellyn has provided Cllrs new 'parish specific' email addresses and password.

33/23 **Public participation** - 2 members present – they wanted to discuss dog waste bins and cars parking on road and parking on pavement.

34/23 **Planning** – None, no update to Banbury Road consultation

35/23 **Village hall** – Clerk found the documents Cllr Pashley to make an appointment to discuss deeds. Solid to do investigation of sinking, contract is with Parish council. The Clerk highlighted the contract between the Parish Council and the Over Norton village hall charity shows they have financial responsibility, however Cllrs want to take pay for this work.

Cllr Llewellyn is interested in being the PC representative depending on when the meetings are.

36/23 **Policies** – The Park ROSPA needs doing again, Accessibility Statement, Code of Conduct, Equality and Diversity, Financial Regulations, Privacy statement, Risk assessment and standing orders. All policies were agreed

37/23 **OALC membership** – all agreed

38/23 **Finance** –

Thomas Fox £633.72

OALC Membership £156

Solid Structures £1138.50

All 3 cheques signed by Cllr Pashley and Cllr Harrison, all cllrs agreed the payment.

39/23 **Audit** – Clerk updated Cllrs with Audit to date, awaiting internal auditor.

40/23 **Clerk** – over time agreed and pay holiday, contract re-signed due to flood damage on contract.

41/23 **Correspondence** – some people unhappy with precept increase, Clerk spoke to residents and explained the reasons for increase.

42/23 **Any other business** - road vision trees blocking view of road traffic, Clerk to contact the tree officer to ask opinion.

Tree surgeon Cllr Pashley to provide Clerk with contact details of previously used.

Cllr Llewellyn to set up Facebook page for community and Cllr Harris will be admin along with some residents. It should be clarified that this is not a council owned Facebook page, the Cllrs are doing this as local residents and not as Cllrs.

43/23 **Date of Next Meeting** - 27<sup>th</sup> July 2023